SDES Holiday Celebration

December 5, 2002

Friends of SDES:

This afternoon, we had the opportunity to be together and share the holiday spirit. So many thanks go to you for your good work and positive attitudes. Together, we really do make the difference.

The wreath contest, letters to service personnel, the Gospel Choir, Mr. and Miss UCF, Santa . . . I may be bias, but I still believe this was a great event.

The thanks for the creativity, decorations and activities belong to our SDES Council. Great work by a few people. I hope you will join with me in thanking the council for making this afternoon a memorable time.

Thanks Vicky Keller, Nina Shurdon, Linda Sullivan, Jeff Novak, Melissa Edwards and Ana Lopez. Thanks also to Linda Haynes who serves as the secretary to the council. Happy holidays and a wonderful new year!!

– Thomas Huddleston, SDES Vice President

Thank you for the toy donations for the less fortunate.

– Pauline Strauss, Academic Development and Retention

• Linda Scaglione, Registrar’s Administrative Services

• Joanne McCully, Recreation and Wellness Center

• Special Programs

• Student Financial Assistance

• Undergraduate Admissions

The UCF Mace

The mace incorporates two symbols identified with the University of Central Florida. The top is a caduceus-like staff found over the Pegasus in the UCF emblem. The base is in bronze with three bronze UCF emblems imbedded at the crest of the rosewood staff. The center of the staff is engraved with the names of the presidents of UCF.

The UCF emblem. Inside the star is a reproduction of the “Flame of Hope” sculpture cast in the shape of the star found over the Pegasus in the UCF emblem. This 12-inch upright wooden staff is engraved with the names of the presidents of UCF.

Congratulations SDES to
Winners

SDES members send electronic greetings to military service personnel

The UCF Mace is a ceremonial weapon designed by Mr. UCF (Mr. Thomas Huddleston). The mace is made of bronze with a wooden handle and an embroidered leather grip. The mace is carried by a member of the SDES Council who is designated as the “President of the Mace.”

The mace is used in SDES ceremonies to symbolize the university community.

SDES Assist the Platform Party and Graduates for Commencement

For graduates, commencement is a ceremony that lasts an hour and a half. For the SDES Registrar’s Office, as well as the President’s Office, UCF Alumni staff, Alumni Office, colleges, UCF Marketing, UCF Police, musicians, vocalists, bagpipers, lighting and sound technicians, florists and caterers, it is months of preparation.

The Registrar’s Office coordinates and manages the floor ceremony, and for them, the first of four ceremonies (fall 2002 graduation) begins at 6:30 a.m. They set up the front reception table where students with questions will be assisted and “reader cards” are available for those who forget theirs. By 9 a.m., students begin arriving. They are reminded to include the time it takes to pull off such a gathering. Santa was especially good :) – Lisa Mittnick, Student Financial Assistance

Meanwhile, in the staging area, the RO staff assists the platform party and faculty with their academia regalia. The RO staff check the cards with each platform party’s name and the cards are taped to the floor indicating where each person should be in line. The RO staff directs the line of graduates to their seats, keeping the line movement at a steady flow. Just before the platform party enters the ceremony, a RO member gives the ceremonial mace to the Grand Marshal Duncan Dickson, UCF Mace

Senior Secretary Karen Alexander assists with reader cards at the reception table.

Graduates exiting the arena are smiling as they proceed to the stage. Signs on either side of the table direct graduates to form a line in the appropriate hallway according to their college and degree. Signs on either side of the table direct graduates to form a line in the appropriate hallway according to their college and degree.

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Department’s Wreath – Winner

Student Financial Assistance – Linda Scaglione, Registrar’s Office

Administrative Services – Mike Pinn, Registrar’s Office

Academic Development and Retention – Paula Strass, Undergraduate Admissions

Undergraduate Admissions – Bob Faust, Student Health Services

SDES members dancing with Mr. UCF Wesley Miller

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SDES members sending electronic greetings to military service personnel

Click on Staff News and Information at:

www.sdes.ucf.edu to see more photos.

Please submit your February 2003 UKnighted newsletter articles to jparo@mail.ucf.edu by January 15th.

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He locally announces his presence by jingling bells and getting “Ho, ho, ho” into the classrooms. When asked what wish the children had . . .

A bell said, “Kiddos face fun!” at that age. The young one (2-3 age) are in awe of Santa’s, usually can’t think of anything. The 4-5 year old, however, is better, but many times they say they want a “baldy bear” because that is what Santa’s always had. The 6-7 year old, on the other hand, wants what the first kid had . . .

Now the children (6-7 age) are a different story. Some name off several things, others come with handwritten lists, and this little one even gave a picture of what she wanted. She made it clear that she wanted that particular one . . . This year, I had one for a bear, car, plane, or skateboard, and the most popular wish is Spiderman Web Blaster and Barbies.”

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Intromural Sports will hold Race in January

The Adventure Race will take place on January 25 in a combination of running, canoeing, climbing, and biking. Each team of three participants will receive a campus map where locations where the team must find clues in order to advance to the next stage of the race. The event will be held on the UCF campus and will take two to four hours to complete. Faculty, staff and student teams of three can compete in the mens’, womens’, or coed divisions. The pre-race briefing will begin at 8:30 am followed by the race at 9 am.

To learn more about adventure racing, Ron England will be giving a presentation on Expedition Adventure Racing in the Key West Ballroom on January 13 from 8 am to 9 pm. England says, “The presentation is about what the sport of adventure racing is, including all the various flavors of adventure racing – sprint, stage, expedition. I will then take the attendees through the 2002 Florida Coast to Coast using slides, video, and maps describing the training required, and the experiences of racing for the continuous 48 hours that team ‘Avex There Yet’ took to complete the course from Crystal River to Ormond Beach.”

For more information and to sign up check into the Intramural Sports Website, www.imports.ucf.edu.

Points of Pride...

Students Find SOS Helpful

SDES Offficial Support (SOS) is a program developed by Academic Development and Retention, and Campus Life staff to assist students at the end of the semester with questions regarding financial assistance, academic advising and support services, and registration for the spring 2003 semester. Students were emailed on November 22 announcing this program and locations available for support and services. SDES staff set up tables in the Student Union lobby, various residence halls, and the Recreation and Wellness Center on November 25, 26 and December 2-5.

OverKNIght Showcase

The Office of Undergraduate Admissions will host approximately 150 high school counselors from South Florida on March 2-3. There will be a welcome reception at the Burnett Honors College. On March 3, the counselors see exactly why UCF is the “school of choice” for many of their students. The program will feature information sessions on Admissions, Financial Aid, the Burnett Honors College, LSAD Scholars, College Advising and Campus Life as well as a tour of UCF.

“We are looking forward to a great program,” says Melissa Haas, assistant director, Undergraduate Admissions.

People in the News...

Welcome Aboard New SDES Employees

• Susan Alexander, office manager, International Student and Scholar Services
• Deborah Banks, office manager, Registrar’s Office
• Tracey Kellum, senior health support technician, Student Health Services
• James Michalski, program assistant, Registrar’s Office
• Scottie Pauw, senior clerk, Student Health Services
• Monica Terrillo, office assistant, Student Outreach Program.

New Computer Tech for Health Center

The staff of Student Health Services (SHS) welcomes Terry Whaler, supervisor of computer services. He will be responsible for the technical aspects of the information systems in the health center.

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“We are looking forward to a great program,” says Melissa Haas, assistant director, Undergraduate Admissions.

Accepting Award Nominations for LEADERSHIP WEEK 2003

The LEADERSHIP WEEK 2003 committee is currently accepting applications from faculty, A&P, USPS and students for the UCF Leadership Awards. If you are interested in nominating an individual or group at the UCF community, visit the LEADERSHIP WEEK 2003 Website at ucf.edu/~lead. Click on “Lead Programs,” then “Leadership Week” for applications, criteria and requirements.

LEADERSHIP WEEK 2003 will be held February 21 to March 1. The Awardees Reception will be held on February 27 in the Pegasus Ballroom from 2-4 pm.

LEADERSHIP WEEK is a collaborative effort among various organizations on campus to recognize leadership at UCF. During this week of leadership development, scholarship, service and recognition, numerous workshops and events will be provided for students, faculty and staff. Please consider attending. For more information or getting involved or presenting during the week, contact Niki Pannozzo, LEAD Scholars Programs, 407.823.5495.

January 10 Deadlines

The Registrar’s Office posted reminders to all departments that January 10 is a critical deadline. The following events must be completed by January 10.

Late Registration and Add/Drop

Late Payment Deadline

Last Day For Full Refund

Grade Forgiveness Deadline

Record Semester For Grade Processing

The Registrar’s Office reported a record semester in the number of grades processed between December 12, the official deadline for faculty to transmit grades, and December 16, when grades were posted. Over 150,000 grades were posted via scanning and hand-keying for fall 2002 semester.

SARC Opened Doors 24-Hours to Students

The Student Academic Resource Center (SARC) lab was open 24-hours a day from December 2-6. Extended hours allowed the students to study either individually or in groups for finals and access computers for the completion of research papers. A total of 136 students used the lab during these hours. SARAC tutors and Supplemental Instruction leaders conducted 10 final review sessions in 14 separate subject areas for a total of 365 students. “We were very proud of the thirty staff people to UCF students and hope that all of the hard work we witnessed in the lab paid off in good grades,” says Rebecca Pratt, coordinator, Academic Support Services.
People in the News . . .

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- Susan Alexander, office manager, International Student and Scholar Services
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New Computer Tech for Health Center

The staff of Student Health Services (SHS) welcomes Tony Whelan, supervisor of computer services. He will manage the daily operations of the federal insurance reform law, Health Insurance Portability and Accountability Act (HIPAA), training all employees on electronic data and transmitted patient information. Whelan, who received his master’s degree in information systems management from Pennsylvania State University, connects SHS to new explorations in the technology field specifically for the past 10 years.

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Diverse Staff Share Recipes

A national luncheon was held on November 21 in celebration of the ethnically and culturally diverse staff and student work force at Student Health Services. The luncheon was decorated with posters and fruits from different countries, and staff members prepared their favorite recipes for their fellow coworkers. The dishes included specialties from Puerto Rico, the Philippines, Sweden, Scotland, and the Middle East.

SARC Opened Doors 24-Hours to Students

The Student Academic Resource Center (SARC) lab was open 24-hours a day from November 18 through December 2. This allowed students to have access to resources during their breaks, exams, and other commitments.

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The Office of Undergraduate Admissions will host approximately 150 high school counselors from South Florida on March 2-3. There will be a welcome reception at the Burnett Honors College. On March 3, the counselors will tour the University of Central Florida (UCF) campus, attend a research seminar, and enjoy a luncheon at the university’s Center for Excellence in Research and Entrepreneurship. The event is designed to foster relationships with high school counselors and promote UCF as a destination for students interested in pursuing higher education.

SDES Staff Link

The SDES Staff Newsletter is available online at www.sdes.ucf.edu. This newsletter is a platform to share important information and updates within the SDES community. It covers various topics, including training opportunities, volunteered activities, and employee news.

Points of Pride . . .

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I will use my talents to enrich the human experience.

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The SARC Link offers various resources, including information about the SARC lab’s open hours, and links to other academic support services available on campus.

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Student-Athlete Kristy Colligan reads to the children at a Christmas celebration.

Storybook Knights: An Annapaolu Program

Storybook Knights is the National Consortium for Academics and Sports (NCA’S) newest community outreach program. Students attend visits to elementary schools in the Central Florida community and read stories to the children and donate books to the classrooms and library.

The Women’s Basketball team and coaching staff visited Chocowin Elementary School to read to the children. Over 150 books were donated by friends of Gert Garvin from UCF’s Sports Marketing and UCF’s Barnes and Noble Bookstores. NCA’S director Susi Katz says, “The school staff raved about the program and is looking forward for the basketball and other teams to visit on a regular basis.”

Record Semester For NCAS student-athletes visited the Salvation Army Women and Children’s Shelter. They brought gifts and stockings, and decorated ornaments with the children.

The staff of Student Health Services (SHS) welcomed Tony Whelan, supervisor of computer services. He will manage the daily operations of HIPAA, training all employees on electronic data and transmitted patient information. Whelan, who received his master’s degree in information systems management from Pennsylvania State University, connects SHS to new explorations in the technology field specifically for the past 10 years.

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The thanks for the creativity, decorations and activities belong to our SDES Council. Great work by a few people. I hope you will join with me in thanking the council for making this afternoon a memorable time. Thanks Vicky Koller, Nina Shurdon, Linda Sullivan, Jeff Novak, Melissa Edwards and Ana Lopez. Thanks also to Linda Haynes who serves as the secretary to the council. Happy holidays and a wonderful new year!

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In the staging area, the RO staff will direct the line of graduates to their seats, keeping the line movement at a steady flow until they are seated. They will assist graduates with disabilities and will respond to the unexpected, such as graduating only days after suffering broken limbs in accidents, being late, or arriving without appropriate academic regalia.

Meanwhile, in the staging area, the RO staff assist the platform party and faculty with their academic regalia. The RO staff check the cards with each platform party’s name and the cards are taped to the floor indicating where each person should be in line. Even the chairs on the platform stage are checked and rechecked. The organist begins the arrival march. RO staff assist the platform party and faculty with their academia regalia. The RO staff check the cards with each platform party’s name and the cards are taped to the floor indicating where each person should be in line. Even the chairs on the platform stage are checked and rechecked. The organist begins the arrival march. RO staff assist the platform party and faculty with their academia regalia.

By noon, the RO staff is finished with the first ceremony that lasts an hour and a half. For the Registrar’s Office, the students will begin to arrive at the reception tables where students with questions will be assisted and “reader cards” are available for those who forgot theirs. By 9 a.m., students begin arriving. They are reminded to include their address on the reader card (so the photographers can contact them). University Registrar Dennis Dulnial walks by and pockets a few cards for the inevitable; he will be filling one or two out after the ceremony begins for graduates who are still missing them as they proceed to the stage.

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